



Avon Town Council Meeting July 13th. 2023 at 7:00 PM
at Avon Town Hall

1. Start Of Meeting

- o Call to Order
- o Pledge of Allegiance
- o Roll Call
- o Determination of Quorum

2. Consent Agenda

2.1. Check Register July 13, 2023

Documents:

[CHECK 7.13.23_07072023161812.PDF](#)

2.2. Approval Of Minutes

[HTTPS://WWW.AVONINDIANA.GOV/AGENDACENTER/VIEWFILE/MINUTES/_06222023-246](https://www.avonindiana.gov/agendacenter/viewfile/minutes/_06222023-246)

3. Public Comment

The public may comment on items on the agenda that are not a public hearing or on a specific matter within the Council's jurisdiction.

4. Council Comment And Liaison Reports

5. Ordinance

5.1. Final Reading Ordinance 2023-11: Internal Controls Policy Regarding Federal Grants And Cost Principles

Documents:

[2023-11 INTERNAL CONTROLS ORDINANCE.PDF](#)

5.2. Introduction Ordinance 2023-12: Amending Internal Controls To Adopt Suspension And Debarment Policy

Documents:

[2023-12 ADOPTING SUSPENSION AND DEBARMENT POLICY.PDF](#)

5.3. Introduction Ordinance 2023-13: Adopting A Federal Fund Purchasing Policy

Documents:

[2023-13 FEDERAL FUND PURCHASING POLICY.PDF](#)

6. Legal Counsel Report

7. Public Comment

The public may comment on items on the agenda that are not a public hearing or on a specific matter within the Council's jurisdiction.

8. Council Comment

9. Council Calendar

10. Adjournment

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Avon, should contact the Town Administrative Offices as soon as possible but no later than 48 hours before the scheduled event.

"Avon is a safe, vibrant community for active families and thriving businesses."

Avon Town Hall | 6570 East US Highway 36 | Avon, IN 46123 | 317-272-0948 |
avonindiana.gov | Next Meeting: 07/27/23

TOWN OF AVON
Check Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mnyy PO-Number	Due Date Liq PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr
1083 Released	ALL TERRAIN LANDSCAPE* REPLACE BACKFLOW 200N/DJ 100N/DJ	342170	07/2023	07/13/2023	07/07/2023 07/13/2023	2,968.52	31393	1
01	2201.301.431.109		MVH CONTRACTUAL SERVICE			2,968.52	Expense	
*** Check-Number= 31393 Vendor Name= ALL TERRAIN LANDSCAPE* Check Date= 07/13/2023						Check Amount=	2,968.52	***
2207 Released	AMAZON CAPITAL SERVICES* ADJUSTABLE TARGET BASE	1L1F-WFFP-TXL1	07/2023	07/13/2023	06/26/2023 07/13/2023	221.97	31394	1
01	1101.201.413.110		TRAVEL TRAINING			221.97	Expense	
2207 Released	AMAZON CAPITAL SERVICES* CREDIT MEMO	1QV6-C9MV-C6HC	07/2023	07/13/2023	06/21/2023 07/13/2023	-323.75	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			-323.75	Expense	
2207 Released	AMAZON CAPITAL SERVICES* GLOW STICKS, AMERICAN FLAGS	1JDL-7F17-1QH3	07/2023	07/13/2023	06/21/2023 07/13/2023	597.29	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			597.29	Expense	
2207 Released	AMAZON CAPITAL SERVICES* FLASH DRIVE	1PCK-R4DM-GQ9P	07/2023	07/13/2023	06/11/2023 07/13/2023	27.61	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			27.61	Expense	
2207 Released	AMAZON CAPITAL SERVICES* DRILL HOOKS	1V67-WT6W-JKR4	07/2023	07/13/2023	06/11/2023 07/13/2023	31.98	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			31.98	Expense	
2207 Released	AMAZON CAPITAL SERVICES* MONEY COUNTER	1VG7-WGYK-L7JH	07/2023	07/13/2023	06/11/2023 07/13/2023	188.00	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			188.00	Expense	
2207 Released	AMAZON CAPITAL SERVICES* BARCODE SCANNER	1GRF-33X3-1TV9	07/2023	07/13/2023	06/13/2023 07/13/2023	45.91	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			45.91	Expense	
2207 Released	AMAZON CAPITAL SERVICES* BACK CLIPBOARDS (6)	1FPN-GFL9-93PH	07/2023	07/13/2023	06/22/2023 07/13/2023	29.94	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			29.94	Expense	
2207 Released	AMAZON CAPITAL SERVICES* BARCODE SCANNER	1GWR-LPD9-GYG3	07/2023	07/13/2023	06/24/2023 07/13/2023	89.98	31394	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			89.98	Expense	
*** Check-Number= 31394 Vendor Name= AMAZON CAPITAL SERVICES* Check Date= 07/13/2023						Check Amount=	908.93	***
2517 Released	ANGEL ARMOR* BALLISTIC PLATES	6679-PS	07/2023	07/13/2023	06/15/2023 07/13/2023	824.12	31395	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			824.12	Expense	
*** Check-Number= 31395 Vendor Name= ANGEL ARMOR* Check Date= 07/13/2023						Check Amount=	824.12	***

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1502 Released	ARTISTIC TOUCH TREE SERVICE* TREE REMOVAL OF BRADFORD PEARS/STUMP GRIND	12651	07/2023	07/13/2023	07/07/2023 07/13/2023	675.00	31396	1
01	2201.301.431.109		MVH CONTRACTUAL SERVICE			675.00	Expense	
*** Check-Number= 31396 Vendor Name= ARTISTIC TOUCH TREE SERVICE* Check Date= 07/13/2023 Check Amount= 675.00 ***								
2432 Released	ASCENSION ST. VINCENT PUBLIC S REPEAT BLOODWORK	20-40529	07/2023	07/13/2023	05/31/2023 07/13/2023	112.70	31397	1
01	1101.201.413.112		OTHER - PHYSICALS			112.70	Expense	
*** Check-Number= 31397 Vendor Name= ASCENSION ST. VINCENT PUBLIC S Check Date= 07/13/2023 Check Amount= 112.70 ***								
1412 Released	AUTOZONE, INC.* VALVE CAP, HOT SHINE FOAM, GUNMETAL CAP	3582189643	07/2023	07/13/2023	06/17/2023 07/13/2023	14.05	31398	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			14.05	Expense	
1412 Released	AUTOZONE, INC.* POWER INVERTER	3582190614	07/2023	07/13/2023	06/18/2023 07/13/2023	31.69	31398	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			31.69	Expense	
*** Check-Number= 31398 Vendor Name= AUTOZONE, INC.* Check Date= 07/13/2023 Check Amount= 45.74 ***								
271 Released	AVON VETERINARY CLINIC* K9 MEDICATION - NERO	299102	07/2023	07/13/2023	06/05/2023 07/13/2023	11.20	31399	1
01	1101.201.422.104		K-9 SUPPLIES			11.20	Expense	
271 Released	AVON VETERINARY CLINIC* K9 MEDICATION & EXAM - ARTEMIS	299296	07/2023	07/13/2023	06/07/2023 07/13/2023	174.50	31399	1
01	1101.201.422.104		K-9 SUPPLIES			174.50	Expense	
271 Released	AVON VETERINARY CLINIC* K9 MEDICATION, EXAM & WOUND CARE - RICSI	299298	07/2023	07/13/2023	06/07/2023 07/13/2023	148.00	31399	1
01	1101.201.422.104		K-9 SUPPLIES			148.00	Expense	
271 Released	AVON VETERINARY CLINIC* K9 MEDICATION, EXAM & STUDY - LANCE	299297	07/2023	07/13/2023	06/07/2023 07/13/2023	516.50	31399	1
01	1101.201.422.104		K-9 SUPPLIES			516.50	Expense	
*** Check-Number= 31399 Vendor Name= AVON VETERINARY CLINIC* Check Date= 07/13/2023 Check Amount= 850.20 ***								
1998 Released	B & S BOARDING AND GROOMING* BOARDING	02-2023	07/2023	07/13/2023	06/10/2023 07/13/2023	317.70	31400	1
01	1101.201.422.104		K-9 SUPPLIES			317.70	Expense	
*** Check-Number= 31400 Vendor Name= B & S BOARDING AND GROOMING* Check Date= 07/13/2023 Check Amount= 317.70 ***								
600 Released	BARNES & THORNBURG* RETAINER FOR JULY 2023	3111661	07/2023	07/13/2023	06/13/2023 07/13/2023	415.00	31401	1
01	1101.201.431.101		LEGAL			415.00	Expense	
*** Check-Number= 31401 Vendor Name= BARNES & THORNBURG* Check Date= 07/13/2023 Check Amount= 415.00 ***								

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2003 Released	BEST ONE INDY* TIRE REPAIR	1120025629	07/2023	07/13/2023	06/15/2023 07/13/2023	27.00	31402	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			27.00	Expense	
2003 Released	BEST ONE INDY* FIREHAWK PURSIT TIRES	1120025768	07/2023	07/13/2023	06/22/2023 07/13/2023	578.48	31402	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			578.48	Expense	
2003 Released	BEST ONE INDY* TIRE REPAIR	1120025839	07/2023	07/13/2023	06/23/2023 07/13/2023	27.00	31402	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			27.00	Expense	
2003 Released	BEST ONE INDY* 2022 CHEVY SIVLERADO K2500	1120025667	07/2023	07/13/2023	07/07/2023 07/13/2023	78.96	31402	1
01	1101.301.436.101		VEHICLE MAINTENANCE & REPAIRS			78.96	Expense	
*** Check-Number= 31402 Vendor Name= BEST ONE INDY* Check Date= 07/13/2023 Check Amount= 711.44 ***								
9 Released	BOYCE FORMS/SYSTEMS* ANNUAL DATA ACCESS FEE	0555715-IN	07/2023	07/13/2023	06/26/2023 07/13/2023	625.00	31403	1
01	1101.105.439.110		OTHER SERVICES			625.00	Expense	
*** Check-Number= 31403 Vendor Name= BOYCE FORMS/SYSTEMS* Check Date= 07/13/2023 Check Amount= 625.00 ***								
1619 Released	CALVIN C KUHN* PROFESSIONAL SERVICES MARCH-APRIL 2023	06192023A	07/2023	07/13/2023	06/28/2023 07/13/2023	5,175.00	31404	1
01	1101.103.431.105		FINANCIAL			5,175.00	Expense	
*** Check-Number= 31404 Vendor Name= CALVIN C KUHN* Check Date= 07/13/2023 Check Amount= 5,175.00 ***								
1409 Released	CELLEBRITE USA, CORP.* SUBSCRIPTION RENEWAL	256868	07/2023	07/13/2023	06/26/2023 07/13/2023	6,100.00	31405	1
01	1101.201.439.103		DUES AND SUBSCRIPTION			6,100.00	Expense	
*** Check-Number= 31405 Vendor Name= CELLEBRITE USA, CORP.* Check Date= 07/13/2023 Check Amount= 6,100.00 ***								
1575 Released	CHAMPION CHEVROLET* VEHICLE REPAIRS	6049665-2	07/2023	07/13/2023	06/30/2023 07/13/2023	170.00	31406	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			170.00	Expense	
*** Check-Number= 31406 Vendor Name= CHAMPION CHEVROLET* Check Date= 07/13/2023 Check Amount= 170.00 ***								
2484 Released	CORVUS JANITORIAL OF INDIANAPO JUNE CONTRACT	306321002-335	07/2023	07/13/2023	07/07/2023 07/13/2023	355.00	31407	1
01	1101.103.439.109		MISC CONTRACTUAL			355.00	Expense	
*** Check-Number= 31407 Vendor Name= CORVUS JANITORIAL OF INDIANAPO Check Date= 07/13/2023 Check Amount= 355.00 ***								
2519 Released	DUSTIN MICHAEL MARTIN* TRAINING SUPPORT APD	23-01	07/2023	07/13/2023	07/07/2023 07/13/2023	325.00	31408	1
01	1101.201.413.110		TRAVEL TRAINING			325.00	Expense	

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*** Check-Number= 31408 Vendor Name= DUSTIN MICHAEL MARTIN* Check Date= 07/13/2023 Check Amount= 325.00 ***								
2518 Released	ELSBURY, TYLER* GYM REIMBURSEMENT	07062023	07/2023	07/13/2023	07/06/2023 07/13/2023	360.00	31409 1	
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			360.00	Expense	
*** Check-Number= 31409 Vendor Name= ELSBURY, TYLER* Check Date= 07/13/2023 Check Amount= 360.00 ***								
810 Released	ERMCO, INC* STREET LIGHT REPLACEMENT- MULTIPLE LOCATIONS	910019329	07/2023	07/13/2023	07/07/2023 07/13/2023	5,440.43	31410 1	
01	2201.301.431.109		MVH CONTRACTUAL SERVICE			5,440.43	Expense	
01	2201.301.431.109		MVH CONTRACTUAL SERVICE			5,440.43	Liquidation	
*** Check-Number= 31410 Vendor Name= ERMCO, INC* Check Date= 07/13/2023 Check Amount= 5,440.43 ***								
1931 Released	ETICA GROUP, INC* 100N/RACEWAY DESIGN	0210113.01-5	07/2023	07/13/2023	07/07/2023 07/13/2023	2,012.69	31411 1	
01	2201.301.431.115		MISC CONSULTING			181.41	Expense	
01	2201.301.431.115		MISC CONSULTING			1,831.28	Expense	
01	2201.301.431.115		MISC CONSULTING			181.41	Liquidation	
1931 Released	ETICA GROUP, INC* PW CONSULTING GUARDRAIL ASSESSMENT JUNE 2023	0210253.07-1	07/2023	07/13/2023	07/07/2023 07/13/2023	7,448.99	31411 1	
01	2201.301.431.110		MVH OTHER PROF SERVICES			7,448.99	Expense	
1931 Released	ETICA GROUP, INC* PROFESSIONAL SERVICES MAY 2023	0210253.04-6	07/2023	07/13/2023	07/07/2023 07/13/2023	7,365.55	31411 1	
01	2201.301.431.110		MVH OTHER PROF SERVICES			7,365.55	Expense	
*** Check-Number= 31411 Vendor Name= ETICA GROUP, INC* Check Date= 07/13/2023 Check Amount= 16,827.23 ***								
2315 Released	FARRIS, RANDY* 2 POLE BREAKERS, RECEPTACLES	36841	07/2023	07/13/2023	06/13/2023 07/13/2023	700.00	31412 1	
01	1101.201.431.109		OTHER PROFESSIONAL SERVICE			700.00	Expense	
*** Check-Number= 31412 Vendor Name= FARRIS, RANDY* Check Date= 07/13/2023 Check Amount= 700.00 ***								
97 Released	FINANCIAL SOLUTIONS GROUP INC. SUSTAINABILITY ANALYSIS	2023-207	07/2023	07/13/2023	07/07/2023 07/13/2023	8,300.00	31413 1	
01	1101.103.431.104		OTHER PROFESSIONAL SERVICES			8,300.00	Expense	
*** Check-Number= 31413 Vendor Name= FINANCIAL SOLUTIONS GROUP INC. Check Date= 07/13/2023 Check Amount= 8,300.00 ***								
7 Released	FINLEY* LAURA GYM REIMBURSEMENT	07092023	07/2023	07/13/2023	07/09/2023 07/13/2023	120.00	31414 1	
01	1101.103.413.115		OTHER EMPLOYEE BENEFIT			120.00	Expense	
*** Check-Number= 31414 Vendor Name= FINLEY* LAURA Check Date= 07/13/2023 Check Amount= 120.00 ***								

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200 Released	INDIANA ASSN OF BUILDING OFFIC TRAINING OFFICER SAFETY AND GUARDIAN MINDSET	3310	07/2023	07/13/2023	07/07/2023 07/13/2023	150.00	31415	1
01	1101.104.439.103		DUES AND SUBSCRIPTION			150.00	Expense	
*** Check-Number= 31415 Vendor Name= INDIANA ASSN OF BUILDING OFFIC Check Date= 07/13/2023 Check Amount= 150.00 ***								
569 Released	INDIANA STATE POLICE* MAY 2023 LECE	MAY 2023	07/2023	07/13/2023	06/28/2023 07/13/2023	16.00	31416	1
01	1101.105.439.101		TRANSFERS INTERGOV.			16.00	Expense	
*** Check-Number= 31416 Vendor Name= INDIANA STATE POLICE* Check Date= 07/13/2023 Check Amount= 16.00 ***								
2305 Released	INFERNO DESIGNS* TIM ROBERTS	3794	07/2023	07/13/2023	07/07/2023 07/13/2023	7.10	31417	1
01	1101.103.413.115		OTHER EMPLOYEE BENEFIT			7.10	Expense	
*** Check-Number= 31417 Vendor Name= INFERNO DESIGNS* Check Date= 07/13/2023 Check Amount= 7.10 ***								
323 Released	JOE'S GARAGE* VEHICLE MAINTENANCE	179	07/2023	07/13/2023	06/05/2023 07/13/2023	48.25	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			48.25	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINTENANCE	180	07/2023	07/13/2023	06/05/2023 07/13/2023	109.42	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			109.42	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINTENANCE	181	07/2023	07/13/2023	06/06/2023 07/13/2023	37.25	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			37.25	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINTENANCE-HVAC DOOR ACTUATOR	189	07/2023	07/13/2023	06/08/2023 07/13/2023	485.69	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			485.69	Expense	
323 Released	JOE'S GARAGE* FUEL PRESSURE SENSOR	194	07/2023	07/13/2023	06/08/2023 07/13/2023	775.75	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			775.75	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINTENANCE	203	07/2023	07/13/2023	06/12/2023 07/13/2023	85.75	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			85.75	Expense	
323 Released	JOE'S GARAGE* WATER PUMP, THERMOSTAT	205	07/2023	07/13/2023	06/12/2023 07/13/2023	381.12	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			381.12	Expense	
323 Released	JOE'S GARAGE* WATER PUMP, ANTIFREEZE	207	07/2023	07/13/2023	06/13/2023 07/13/2023	273.70	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			273.70	Expense	

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323 Released	JOE'S GARAGE* BATTERY	208	07/2023	07/13/2023	06/13/2023 07/13/2023	225.00	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			225.00	Expense	
323 Released	JOE'S GARAGE* WIPER BLADES	220	07/2023	07/13/2023	06/17/2023 07/13/2023	38.00	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			38.00	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINT	224	07/2023	07/13/2023	06/20/2023 07/13/2023	34.75	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			34.75	Expense	
323 Released	JOE'S GARAGE* VEHICLE MAINT - BRAKES	227	07/2023	07/13/2023	06/22/2023 07/13/2023	955.34	31418	1
01	1101.201.436.101		REPAIR AND MAINTENANCE			955.34	Expense	
*** Check-Number= 31418 Vendor Name= JOE'S GARAGE* Check Date= 07/13/2023						Check Amount=	3,450.02	***
2226 Released	LEAF* COPIER PAYMENT	14865667	07/2023	07/13/2023	06/12/2023 07/13/2023	568.35	31419	1
01	1101.201.431.109		OTHER PROFESSIONAL SERVICE			568.35	Expense	
*** Check-Number= 31419 Vendor Name= LEAF* Check Date= 07/13/2023						Check Amount=	568.35	***
1128 Released	MICHIGAN OFFICE SOLUTIONS* CONTRACTED INVOICE	IN4532739	07/2023	07/13/2023	07/07/2023 07/13/2023	98.64	31420	1
01	1101.103.439.109		MISC CONTRACTUAL			98.64	Expense	
*** Check-Number= 31420 Vendor Name= MICHIGAN OFFICE SOLUTIONS* Check Date= 07/13/2023						Check Amount=	98.64	***
1972 Released	NELSON & CO., LLC* QUICK LOCKING SYSTEM KIT	151878	07/2023	07/13/2023	06/08/2023 07/13/2023	69.00	31421	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			69.00	Expense	
*** Check-Number= 31421 Vendor Name= NELSON & CO., LLC* Check Date= 07/13/2023						Check Amount=	69.00	***
2403 Released	ODP BUSINESS SOLUTIONS, LLC* SUPPLIES	315719696001	07/2023	07/13/2023	06/01/2023 07/13/2023	105.55	31422	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			105.55	Expense	
2403 Released	ODP BUSINESS SOLUTIONS, LLC* SUPPLIES	314971043001	07/2023	07/13/2023	06/08/2023 07/13/2023	69.71	31422	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			69.71	Expense	
2403 Released	ODP BUSINESS SOLUTIONS, LLC* SUPPLIES	316939560001	07/2023	07/13/2023	06/08/2023 07/13/2023	65.41	31422	1
01	1101.201.421.105		OFFICE SUPPLIES			65.41	Expense	
*** Check-Number= 31422 Vendor Name= ODP BUSINESS SOLUTIONS, LLC* Check Date= 07/13/2023						Check Amount=	240.67	***

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511 Released	OFFICE 360* OFFICE SUPPLIES	2065666B3	07/2023	07/13/2023	07/07/2023 07/13/2023	66.55	31423 1	
01	1101.103.421.103		MISC SUPPLIES			66.55 Expense		
511 Released	OFFICE 360* OFFICE SUPPLIES	2620075	07/2023	07/13/2023	07/07/2023 07/13/2023	245.78	31423 1	
01	1101.104.421.103		MISC SUPPLIES			245.78 Expense		
511 Released	OFFICE 360* OFFICE SUPPLIES	262227	07/2023	07/13/2023	07/07/2023 07/13/2023	76.64	31423 1	
01	1101.104.421.103		MISC SUPPLIES			76.64 Expense		
511 Released	OFFICE 360* CT SUPPLIES	2618828	07/2023	07/13/2023	07/07/2023 07/13/2023	74.76	31423 1	
01	1101.102.421.103		MISC SUPPLIES			74.76 Expense		
*** Check-Number= 31423 Vendor Name= OFFICE 360* Check Date= 07/13/2023						Check Amount= 463.73	***	
2447 Released	OLCO, INC.* JOB 22-003 ADDITIONAL WORK INVOICE 2	CONTR 22-003	07/2023	07/13/2023	07/07/2023 07/13/2023	1,290.93	31424 1	
01	6501.301.444.105		OTHER CAPITAL OUTLAYS			1,290.93 Expense		
01	6501.301.444.105		OTHER CAPITAL OUTLAYS			1,290.93 Liquidation		
*** Check-Number= 31424 Vendor Name= OLCO, INC.* Check Date= 07/13/2023						Check Amount= 1,290.93	***	
1834 Released	PROJECT LIFESAVER INC* WARRANTY REPLACEMENT SHIPPING CHARGES	230022002	07/2023	07/13/2023	06/08/2023 07/13/2023	13.09	31425 1	
01	1101.201.421.102		POSTAGE			13.09 Expense		
*** Check-Number= 31425 Vendor Name= PROJECT LIFESAVER INC* Check Date= 07/13/2023						Check Amount= 13.09	***	
1529 Released	RAY ALLEN MANUFACTURING, LLC* BREAKER BAR (2), CHOKE CHAIN, HARNES	070740	07/2023	07/13/2023	06/23/2023 07/13/2023	277.94	31426 1	
01	1101.201.422.104		K-9 SUPPLIES			277.94 Expense		
*** Check-Number= 31426 Vendor Name= RAY ALLEN MANUFACTURING, LLC* Check Date= 07/13/2023						Check Amount= 277.94	***	
40 Released	REPUBLICAN NEWSPAPER*THE LEGAL NOTICES	18459	07/2023	07/13/2023	07/07/2023 07/13/2023	242.78	31427 1	
01	1101.104.433.101		PRINTING ADVERTISING			242.78 Expense		
*** Check-Number= 31427 Vendor Name= REPUBLICAN NEWSPAPER*THE Check Date= 07/13/2023						Check Amount= 242.78	***	
48 Released	ROGERS MARKETING AND PRINTING* ENVELOPES	201911643	07/2023	07/13/2023	07/07/2023 07/13/2023	215.60	31428 1	
01	4436.301.431.110		EDIT CONTR. DEPT. SERVICES			215.60 Expense		
*** Check-Number= 31428 Vendor Name= ROGERS MARKETING AND PRINTING* Check Date= 07/13/2023						Check Amount= 215.60	***	

TOWN OF AVON
Check Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mmyy PO-Number	Due Date Liq PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr
105 Released	SIRCHIE ACQUISITION COMPANY, I EVIDENCE RIFLE BOX (25)	0595841	07/2023	07/13/2023	06/09/2023 07/13/2023	137.76	31429	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			137.76	Expense	
*** Check-Number= 31429 Vendor Name= SIRCHIE ACQUISITION COMPANY, I Check Date= 07/13/2023						Check Amount=	137.76	***
968 Released	T & T EMBROIDERY* BACK THE BLUE T-SHIRTS	38206	07/2023	07/13/2023	06/22/2023 07/13/2023	682.00	31430	1
01	1101.201.444.109		NATIONAL NIGHT OUT			682.00	Expense	
*** Check-Number= 31430 Vendor Name= T & T EMBROIDERY* Check Date= 07/13/2023						Check Amount=	682.00	***
581 Released	TAYLOR, MINNETTE, SCHNEIDER & LEGAL JUNE 2023	JUNE23	07/2023	07/13/2023	07/07/2023 07/13/2023	17,284.75	31431	1
01	4439.501.431.104		PROFESSIONAL SERVICES			90.00	Expense	
01	4436.301.431.109		EDIT CONTRACTUAL SERVICE			427.50	Expense	
01	4436.301.431.109		EDIT CONTRACTUAL SERVICE			38.00	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			546.50	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			531.00	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			472.50	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			3,518.00	Expense	
01	1101.101.431.101		CONTRACTUAL SERVICE LEGAL			2,998.25	Expense	
01	1101.102.431.101		OTHER SERVICES - LEGAL			1,539.00	Expense	
01	1101.102.431.101		OTHER SERVICES - LEGAL			384.00	Expense	
01	6501.301.431.101		LEGAL			382.50	Expense	
01	1101.103.431.101		LEGAL			3,900.50	Expense	
01	1101.301.431.101		LEGAL			311.50	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			652.50	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			1,125.00	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			323.00	Expense	
01	4445.301.431.101		PROFESSIONAL SERVICES			45.00	Expense	
*** Check-Number= 31431 Vendor Name= TAYLOR, MINNETTE, SCHNEIDER & Check Date= 07/13/2023						Check Amount=	17,284.75	***
2513 Released	TOLER STREET SWEEPING LLC* HICKORYY , CEDAR AND ROUNDABOUT	10323	07/2023	07/13/2023	07/07/2023 07/13/2023	600.00	31432	1
01	2201.301.431.109		MVH CONTRACTUAL SERVICE			600.00	Expense	
*** Check-Number= 31432 Vendor Name= TOLER STREET SWEEPING LLC* Check Date= 07/13/2023						Check Amount=	600.00	***
1103 Released	TRAFFIC CONTROL CORPORATION* F94659 - 5 PACK 12 VDC	144163	07/2023	07/13/2023	07/07/2023 07/13/2023	650.00	31433	1
01	2201.301.431.140		OTHER CONTRACTUAL			650.00	Expense	
*** Check-Number= 31433 Vendor Name= TRAFFIC CONTROL CORPORATION* Check Date= 07/13/2023						Check Amount=	650.00	***
1358 Released	ULINE * SUPPLIES	164589343	07/2023	07/13/2023	06/08/2023 07/13/2023	407.40	31434	1
01	1101.201.422.101		LAW ENFORCEMENT SUPPLIES			407.40	Expense	
*** Check-Number= 31434 Vendor Name= ULINE * Check Date= 07/13/2023						Check Amount=	407.40	***

TOWN OF AVON
Check Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mnyy PO-Number	Due Date Liq PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr
340 Released	WAYMIRE A.P.S. INC.* CARGO CONTAINERS - EQUIPMENT	16416	07/2023 2022-03	07/13/2023 E 01/18/2023	06/20/2023 07/13/2023	1,088.00	31435	1
01	1101.201.422.101			LAW ENFORCEMENT SUPPLIES		1,088.00	Expense	
01	1101.201.422.101			LAW ENFORCEMENT SUPPLIES		1,088.00	Liquidation	
340 Released	WAYMIRE A.P.S. INC.* EQUIPMENT INSTALL	16416A	07/2023	07/13/2023	06/20/2023 07/13/2023	8,500.03	31435	1
01	1101.201.422.101			LAW ENFORCEMENT SUPPLIES		5,250.00	Expense	
01	4402.301.443.102			OTHER CAPITAL OUTLAYS		3,250.03	Expense	
*** Check-Number= 31435 Vendor Name= WAYMIRE A.P.S. INC.* Check Date= 07/13/2023						Check Amount=	9,588.03	***
1365 Released	YMCA OF GREATER INDIANAPOLIS* YMCA PAYMENT AGREEMENT	JULY 2023	07/2023	07/13/2023	06/28/2023 07/13/2023	11,111.00	31436	1
01	4439.501.437.103			RENTAL-YMCA		11,111.00	Expense	
*** Check-Number= 31436 Vendor Name= YMCA OF GREATER INDIANAPOLIS* Check Date= 07/13/2023						Check Amount=	11,111.00	***

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mnyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number		Account-Description			Amount	Action

*** Run Totals ***

Paid	Pre-Paid	Total
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Check-Count	44.00	44.00
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Invoice Total	99,891.80	99,891.80
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Amount Paid	99,891.80	99,891.80
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Amount Liquidated	8,000.77	8,000.77
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Check Register

Vendor	Vendor Name	Invoice-No	Trans-mmy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date		Check-Number
Chk-Acct	Account-Number		Account-Description			Amount	Remit-Addr
						Action	

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Regular	Pre-Paid	Total
GENERAL	01	1101.101.101.101	48,711.56		48,711.56
MOTOR VEHICLE HIGHWAY	01	2201.101.101.101	27,161.18		27,161.18
CUMULATIVE CAPITAL DEVELOPMENT	01	4402.301.101.101	3,250.03		3,250.03
EDIT	01	4436.101.101.101	681.10		681.10
FOOD AND BEVERAGE FUND	01	4439.101.101.101	11,201.00		11,201.00
TIF FUND	01	4445.301.101.101	7,213.50		7,213.50
STORM WATER OPERATING	01	6501.101.101.101	1,673.43		1,673.43
		*** Grand Totals ***	99,891.80		99,891.80

Funds Availability Report
Expenditure Accounts

Account	Account-Description	Available-Balance						
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc	Over	
1101.101.431.101	CONTRACTUAL SERVICE LEGAL	6,228.50						
581	TAYLOR, MINNETTE, SCHNEIDER & C LEGAL	JUNE 2023	JUNE23	2,998.25	3,230.25			
1101.102.421.103	MISC SUPPLIES	1,782.00						
511	OFFICE 360*	CT SUPPLIES	2618828	74.76	1,707.24			
1101.102.431.101	OTHER SERVICES - LEGAL	19,166.29						
581	TAYLOR, MINNETTE, SCHNEIDER & C LEGAL	JUNE 2023	JUNE23	1,923.00	17,243.29			
1101.103.413.115	OTHER EMPLOYEE BENEFIT	7,596.31						
7	FINLEY* LAURA	GYM REIMBURSEMENT	07092023	120.00	7,476.31			
2305	INFERNO DESIGNS*	TIM ROBERTS	3794	7.10	7,469.21			
1101.103.421.103	MISC SUPPLIES	2,102.14						
511	OFFICE 360*	OFFICE SUPPLIES	2065666B3	66.55	2,035.59			
1101.103.431.101	LEGAL	11,035.00						
581	TAYLOR, MINNETTE, SCHNEIDER & C LEGAL	JUNE 2023	JUNE23	3,900.50	7,134.50			
1101.103.431.104	OTHER PROFESSIONAL SERVICES	25,692.14						
97	FINANCIAL SOLUTIONS GROUP INC.*	SUSTAINABILITY ANALYSIS	2023-207	8,300.00	17,392.14			
1101.103.431.105	FINANCIAL	56,016.64						
1619	CALVIN C KUHN*	PROFESSIONAL SERVICES MARCH-AP	06192023A	5,175.00	50,841.64			
1101.103.439.109	MISC CONTRACTUAL	11,311.81						
1128	MICHIGAN OFFICE SOLUTIONS*	CONTRACTED INVOICE	IN4532739	98.64	11,213.17			
2484	CORVUS JANITORIAL OF INDIANAPOL	JUNE CONTRACT	306321002-335	355.00	10,858.17			
1101.104.421.103	MISC SUPPLIES	-1,948.06						
511	OFFICE 360*	OFFICE SUPPLIES	2620075	245.78	-2,193.84		****	
511	OFFICE 360*	OFFICE SUPPLIES	262227	76.64	-2,270.48		****	
1101.104.433.101	PRINTING ADVERTISING	3,615.43						
40	REPUBLICAN NEWSPAPER*THE	LEGAL NOTICES	18459	242.78	3,372.65			
1101.104.439.103	DUES AND SUBSCRIPTION	2,805.00						
200	INDIANA ASSN OF BUILDING OFFICI	TRAINING OFFICER SAFETY AND GU	3310	150.00	2,655.00			
1101.105.439.101	TRANSFERS INTERGOV.	-1,598.00						
569	INDIANA STATE POLICE*	MAY 2023 LECE	MAY 2023	16.00	-1,614.00		****	
1101.105.439.110	OTHER SERVICES	2,569.01						
9	BOYCE FORMS/SYSTEMS*	ANNUAL DATA ACCESS FEE	0555715-IN	625.00	1,944.01			
1101.201.413.110	TRAVEL TRAINING	-424.01						
2207	AMAZON CAPITAL SERVICES*	ADJUSTABLE TARGET BASE	1L1F-WFFP-TXL1	221.97	-645.98		****	
2519	DUSTIN MICHAEL MARTIN*	TRAINING SUPPORT APD	23-01	325.00	-970.98		****	
1101.201.413.112	OTHER - PHYSICALS	3,376.11						
2432	ASCENSION ST. VINCENT PUBLIC SA	REPEAT BLOODWORK	20-40529	112.70	3,263.41			
1101.201.421.102	POSTAGE	-68.50						
1834	PROJECT LIFESAVER INC*	WARRANTY REPLACEMENT SHIPPING	230022002	13.09	-81.59		****	
1101.201.421.105	OFFICE SUPPLIES	4,827.87						
2403	ODP BUSINESS SOLUTIONS, LLC*	SUPPLIES	316939560001	65.41	4,762.46			
1101.201.422.101	LAW ENFORCEMENT SUPPLIES	-1,240.67						
105	SIRCHIE ACQUISITION COMPANY, IN	EVIDENCE RIFLE BOX (25)	0595841	137.76	-1,378.43		****	
340	WAYMIRE A.P.S. INC.*	CARGO CONTAINERS - EQUIPMENT I	16416	1,088.00	-1,378.43	Y	****	

Funds Availability Report
Expenditure Accounts

Account	Account-Description	Available-Balance				
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc Over
340	WAYMIRE A.P.S. INC.*	EQUIPMENT INSTALL	16416A	5,250.00	-6,628.43	****
1358	ULINE *	SUPPLIES	164589343	407.40	-7,035.83	****
1972	NELSON & CO., LLC*	QUICK LOCKING SYSTEM KIT	151878	69.00	-7,104.83	****
2207	AMAZON CAPITAL SERVICES*	BACK CLIPBOARDS (6)	1FPN-GFL9-93PH	29.94	-7,134.77	****
2207	AMAZON CAPITAL SERVICES*	BARCODE SCANNER	1GRF-33X3-1TV9	45.91	-7,180.68	****
2207	AMAZON CAPITAL SERVICES*	BARCODE SCANNER	1GWR-LPD9-GYG3	89.98	-7,270.66	****
2207	AMAZON CAPITAL SERVICES*	GLOW STICKS, AMERICAN FLAGS	1JDL-7F17-1QH3	597.29	-7,867.95	****
2207	AMAZON CAPITAL SERVICES*	FLASH DRIVE	1PCK-R4DM-GQ9P	27.61	-7,895.56	****
2207	AMAZON CAPITAL SERVICES*	CREDIT MEMO	1QV6-C9MV-C6HC	-323.75	-7,571.81	****
2207	AMAZON CAPITAL SERVICES*	DRILL HOOKS	1V67-WT6W-JKR4	31.98	-7,603.79	****
2207	AMAZON CAPITAL SERVICES*	MONEY COUNTER	1VG7-WGYK-L7JH	188.00	-7,791.79	****
2403	ODP BUSINESS SOLUTIONS, LLC*	SUPPLIES	314971043001	69.71	-7,861.50	****
2403	ODP BUSINESS SOLUTIONS, LLC*	SUPPLIES	315719696001	105.55	-7,967.05	****
2517	ANGEL ARMOR*	BALLISTIC PLATES	6679-PS	824.12	-8,791.17	****
2518	ELSBURY, TYLER*	GYM REIMBURSEMENT	07062023	360.00	-9,151.17	****
1101.201.422.104		K-9 SUPPLIES		10,331.87		
271	AVON VETERINARY CLINIC*	K9 MEDICATION - NERO	299102	11.20	10,320.67	
271	AVON VETERINARY CLINIC*	K9 MEDICATION & EXAM - ARTEMIS	299296	174.50	10,146.17	
271	AVON VETERINARY CLINIC*	K9 MEDICATION, EXAM & STUDY -	299297	516.50	9,629.67	
271	AVON VETERINARY CLINIC*	K9 MEDICATION, EXAM & WOUND CA	299298	148.00	9,481.67	
1529	RAY ALLEN MANUFACTURING, LLC*	BREAKER BAR (2), CHOKE CHAIN,	070740	277.94	9,203.73	
1998	B & S BOARDING AND GROOMING*	BOARDING	02-2023	317.70	8,886.03	
1101.201.431.101		LEGAL		4,242.00		
600	BARNES & THORNBURG*	RETAINER FOR JULY 2023	3111661	415.00	3,827.00	
1101.201.431.109		OTHER PROFESSIONAL SERVICE		30,259.80		
2226	LEAF*	COPIER PAYMENT	14865667	568.35	29,691.45	
2315	FARRIS, RANDY*	2 POLE BREAKERS, RECEPTACLES	36841	700.00	28,991.45	
1101.201.436.101		REPAIR AND MAINTENANCE		11,768.71		
323	JOE'S GARAGE*	VEHICLE MAINTENANCE	179	48.25	11,720.46	
323	JOE'S GARAGE*	VEHICLE MAINTENANCE	180	109.42	11,611.04	
323	JOE'S GARAGE*	VEHICLE MAINTENANCE	181	37.25	11,573.79	
323	JOE'S GARAGE*	VEHICLE MAINTENANCE-HVAC DOOR	189	485.69	11,088.10	
323	JOE'S GARAGE*	FUEL PRESSURE SENSOR	194	775.75	10,312.35	
323	JOE'S GARAGE*	VEHICLE MAINTENANCE	203	85.75	10,226.60	
323	JOE'S GARAGE*	WATER PUMP, THERMOSTAT	205	381.12	9,845.48	
323	JOE'S GARAGE*	WATER PUMP, ANTIFREEZE	207	273.70	9,571.78	
323	JOE'S GARAGE*	BATTERY	208	225.00	9,346.78	
323	JOE'S GARAGE*	WIPER BLADES	220	38.00	9,308.78	
323	JOE'S GARAGE*	VEHICLE MAINT	224	34.75	9,274.03	
323	JOE'S GARAGE*	VEHICLE MAINT - BRAKES	227	955.34	8,318.69	
1412	AUTOZONE, INC.*	VALVE CAP, HOT SHINE FOAM, GUN	3582189643	14.05	8,304.64	
1412	AUTOZONE, INC.*	POWER INVERTER	3582190614	31.69	8,272.95	
1575	CHAMPION CHEVROLET*	VEHICLE REPAIRS	6049665-2	170.00	8,102.95	
2003	BEST ONE INDY*	TIRE REPAIR	1120025629	27.00	8,075.95	
2003	BEST ONE INDY*	FIREHAWK PURSIT TIRES	1120025768	578.48	7,497.47	
2003	BEST ONE INDY*	TIRE REPAIR	1120025839	27.00	7,470.47	
1101.201.439.103		DUES AND SUBSCRIPTION		12,586.00		
1409	CELLEBRITE USA, CORP.*	SUBSCRIPTION RENEWAL	256868	6,100.00	6,486.00	
1101.201.444.109		NATIONAL NIGHT OUT		934.57		
968	T & T EMBROIDERY*	BACK THE BLUE T-SHIRTS	38206	682.00	252.57	
1101.301.431.101		LEGAL		16,823.50		
581	TAYLOR, MINNETTE, SCHNEIDER & C	LEGAL JUNE 2023	JUNE23	311.50	16,512.00	
1101.301.436.101		VEHICLE MAINTENANCE & REPAIRS		894.27		
2003	BEST ONE INDY*	2022 CHEVY SIVLERADO K2500	1120025667	78.96	815.31	

Funds Availability Report
Expenditure Accounts

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Account	Account-Description	Available-Balance						
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc	Over	
2201.301.431.109		MVH CONTRACTUAL SERVICE		251,983.73				
810	ERMCO, INC*	STREET LIGHT REPLACEMENT- MULT	910019329	5,440.43	251,983.73		Y	
1083	ALL TERRAIN LANDSCAPE*	REPLACE BACKFLOW 200N/DJ 100N	342170	2,968.52	249,015.21			
1502	ARTISTIC TOUCH TREE SERVICE*	TREE REMOVAL OF BRADFORD PEARS	12651	675.00	248,340.21			
2513	TOLER STREET SWEEPING LLC*	HICKORYY , CEDAR AND ROUNDABO	10323	600.00	247,740.21			
2201.301.431.110		MVH OTHER PROF SERVICES		23,518.12				
1931	ETICA GROUP, INC*	PROFESSIONAL SERVICES MAY 2023	0210253.04-6	7,365.55	16,152.57			
1931	ETICA GROUP, INC*	PW CONSULTING GUARDRAIL ASSESS	0210253.07-1	7,448.99	8,703.58			
2201.301.431.115		MISC CONSULTING		188,500.00				
1931	ETICA GROUP, INC*	100N/RACEWAY DESIGN	0210113.01-5	2,012.69	186,668.72		Y	
2201.301.431.140		OTHER CONTRACTUAL		46,832.82				
1103	TRAFFIC CONTROL CORPORATION*	F94659 - 5 PACK 12 VDC	144163	650.00	46,182.82			
4402.301.443.102		OTHER CAPITAL OUTLAYS		230,273.71				
340	WAYMIRE A.P.S. INC.*	EQUIPMENT INSTALL	16416A	3,250.03	227,023.68			
4436.301.431.109		EDIT CONTRACTUAL SERVICE		34,000.00				
581	TAYLOR, MINNETTE, SCHNEIDER & C	LEGAL JUNE 2023	JUNE23	465.50	33,534.50			
4436.301.431.110		EDIT CONTR. DEPT. SERVICES		37,749.55				
48	ROGERS MARKETING AND PRINTING*	ENVELOPES	201911643	215.60	37,533.95			
4439.501.431.104		PROFESSIONAL SERVICES		36,383.50				
581	TAYLOR, MINNETTE, SCHNEIDER & C	LEGAL JUNE 2023	JUNE23	90.00	36,293.50			
4439.501.437.103		RENTAL-YMCA		66,334.00				
1365	YMCA OF GREATER INDIANAPOLIS*	YMCA PAYMENT AGREEMENT	JULY 2023	11,111.00	55,223.00			
4445.301.431.101		PROFESSIONAL SERVICES		42,695.82				
581	TAYLOR, MINNETTE, SCHNEIDER & C	LEGAL JUNE 2023	JUNE23	7,213.50	35,482.32			
6501.301.431.101		LEGAL		14,457.50				
581	TAYLOR, MINNETTE, SCHNEIDER & C	LEGAL JUNE 2023	JUNE23	382.50	14,075.00			
6501.301.444.105		OTHER CAPITAL OUTLAYS		795,809.00				
2447	OLCO, INC.*	JOB 22-003 ADDITIONAL WORK INV	CONTR 22-003	1,290.93	795,809.00		Y	

Electronic Payment Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mmyy PO-Number	Due Date Liq PO-Date	E-Pay-Date	Invoice-Total Amount	Claim-Number E-Pay-Number Action	Remit-Addr
319 E-Pay	WEST CENTRAL CONSERVANCY DISTR APD/TOWN HALL	61523	07/2023	07/13/2023	07/07/2023	189.64	640 1	
01	1101.301.435.103		UTILITY-WATER			64.28 Expense		
01	1101.301.435.103		UTILITY-WATER			125.36 Expense		

***E-Pay-Number= 640 Vendor Name= WEST CENTRAL CONSERVANCY DISTR E-Pay Date= 07/07/2023 E-Pay Amount= 189.64 ***

Electronic Payment Register

Vendor	Vendor Name	Invoice-No	Trans-nyy	Due Date	Invoice-Total	Claim-Number	
Status	Transaction-Description	PO-Number	Liq	PO-Date	E-Pay-Date	E-Pay-Number	Remit-Addr
Chk-Acct	Account-Number	Account-Description			Amount	Action	

*** Run Totals ***

Total

Electronic Payment-Count

1.00

Invoice Total

189.64

Amount Paid

189.64

Amount Liquidated

Electronic Payment Register

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Vendor	Vendor Name	Invoice-No	Trans-nyy	Due Date	Invoice-Total	Claim-Number	
Status	Transaction-Description	PO-Number	Liq	PO-Date	E-Pay-Date	E-Pay-Number	Remit-Addr
Chk-Acct	Account-Number	Account-Description			Amount	Action	

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Total
GENERAL	01	1101.101.101.101	189.64
		*** Grand Totals ***	189.64

Funds Availability Report
 Expenditure Accounts

Account	Account-Description	Available-Balance				
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc Over
1101.301.435.103		UTILITY-WATER		1,457.77		
319	WEST CENTRAL CONSERVANCY DISTRI	APD/TOWN HALL	61523	189.64	1,268.13	

TOWN OF AVON
Funds Availability Report
Cash Accounts

Account	Account-Description	Beginning-Balance	Total-Disbursed	Ending-Balance	Over
1101.101.101.101	GENERAL CASH	9,167,825.25	189.64	9,167,635.61	

Remaining Appropriation Test: Passed
Cash Availability Test: Passed
***** Tests: Passed

TOWN OF AVON
Check Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mmyy PO-Number Liq Account-Description	Due Date PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr Remit-Addr
2117 Released	AT&T MOBILITY* PHONE SERVICE	58046707-623	07/2023	07/13/2023	06/28/2023 07/01/2023	83.38	31386	1
01	1101.104.432.106	CELLULAR				83.38	Expense	
*** Check-Number= 31386 Vendor Name= AT&T MOBILITY* Check Date= 07/01/2023 Check Amount= 83.38 ***								
915 Released	CITIZENS BANK* 57920-30727	TOA30727	07/2023	07/13/2023	06/28/2023 07/01/2023	6,523.59	31387	1
01	4402.301.443.102	OTHER CAPITAL OUTLAYS				6,523.59	Expense	
*** Check-Number= 31387 Vendor Name= CITIZENS BANK* Check Date= 07/01/2023 Check Amount= 6,523.59 ***								
2317 Released	HUNTINGTON NATIONAL BANK* ECONONMIC DEV. LEASE BOND 2020	ECONDEV2020-723	07/2023	07/13/2023	06/28/2023 07/01/2023	392,500.00	31388	1
01	4445.301.438.101	LEASE RENTAL PAYMENTS				392,500.00	Expense	
*** Check-Number= 31388 Vendor Name= HUNTINGTON NATIONAL BANK* Check Date= 07/01/2023 Check Amount= 392,500.00 ***								
2232 Released	OLD NATIONAL WEALTH MANAGEMENT TRUST ACCOUNT 810279018	810279018.7/23	07/2023	07/13/2023	06/28/2023 07/01/2023	25,356.25	31389	1
01	4436.301.438.101	DEBT SERVICE				25,356.25	Expense	
*** Check-Number= 31389 Vendor Name= OLD NATIONAL WEALTH MANAGEMENT Check Date= 07/01/2023 Check Amount= 25,356.25 ***								
1356 Released	WELLS FARGO FINANCIAL LEASING* COPIER LEASES	5025362550	07/2023	07/13/2023	06/28/2023 07/01/2023	1,831.74	31390	1
01	1101.103.439.109	MISC CONTRACTUAL				1,831.74	Expense	
*** Check-Number= 31390 Vendor Name= WELLS FARGO FINANCIAL LEASING* Check Date= 07/01/2023 Check Amount= 1,831.74 ***								

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mmy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description	PO-Number	Liq	PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number	Account-Description				Amount	Action

*** Run Totals ***

	Paid	Pre-Paid	Total
Check-Count	5.00		5.00

Invoice Total	426,294.96		426,294.96
Amount Paid	426,294.96		426,294.96
Amount Liquidated			

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mnyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date		Check-Number
Chk-Acct	Account-Number		Account-Description			Amount	Remit-Addr

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Regular	Pre-Paid	Total
GENERAL	01	1101.101.101.101	1,915.12		1,915.12
CUMULATIVE CAPITAL DEVELOPMENT	01	4402.301.101.101	6,523.59		6,523.59
EDIT	01	4436.101.101.101	25,356.25		25,356.25
TIF FUND	01	4445.301.101.101	392,500.00		392,500.00
		*** Grand Totals ***	426,294.96		426,294.96

Funds Availability Report
 Expenditure Accounts

Account	Account-Description	Available-Balance				
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc Over
1101.103.439.109		MISC CONTRACTUAL	11,311.81			
1356	WELLS FARGO FINANCIAL LEASING*	COPIER LEASES	5025362550	1,831.74	9,480.07	
1101.104.432.106		CELLULAR	3,949.74			
2117	AT&T MOBILITY*	PHONE SERVICE	58046707-623	83.38	3,866.36	
4402.301.443.102		OTHER CAPITAL OUTLAYS	230,273.71			
915	CITIZENS BANK*	57920-30727	TOA30727	6,523.59	223,750.12	
4436.301.438.101		DEBT SERVICE	-259,140.61			
2232	OLD NATIONAL WEALTH MANAGEMENT*	TRUST ACCOUNT 810279018	810279018.7/23	25,356.25	-284,496.86	****
4445.301.438.101		LEASE RENTAL PAYMENTS	937,880.00			
2317	HUNTINGTON NATIONAL BANK*	ECONONMIC DEV. LEASE BOND 2020	ECONDEV2020-723	392,500.00	545,380.00	

TOWN OF AVON
Check Register

Vendor Status Chk-Acct	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mmyy PO-Number Liq PO-Date	Due Date PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr
144 Released	DUKE ENERGY* TOWN UTILITIES	JUNE2023	06/2023	06/23/2023	06/23/2023 06/23/2023	1,095.42	31385	1
01	1101.301.435.101		UTILITY-ELECTRICITY			1,095.42	Expense	
144 Released	DUKE ENERGY* TOWN UTILITIES	623	06/2023	06/23/2023	06/23/2023 06/23/2023	497.72	31385	1
01	1101.301.435.101		UTILITY-ELECTRICITY			497.72	Expense	
144 Released	DUKE ENERGY* TOWN UTILITIES	6.23	06/2023	06/23/2023	06/23/2023 06/23/2023	746.58	31385	1
01	1101.301.435.101		UTILITY-ELECTRICITY			746.58	Expense	
144 Released	DUKE ENERGY* TOWN UTILITIES	JUNE23	06/2023	06/23/2023	06/23/2023 06/23/2023	955.45	31385	1
01	1101.201.435.101		POLICE STATION UTILITIES			955.45	Expense	
144 Released	DUKE ENERGY* TOWN UTILITIES	PARKS	06/2023	06/23/2023	06/23/2023 06/23/2023	84.66	31385	1
01	4439.501.435.101		PARK UTILITES			84.66	Expense	
144 Released	DUKE ENERGY* TOWN UTILITIES	MAINT BLDG	06/2023	06/23/2023	06/23/2023 06/23/2023	365.51	31385	1
01	4439.501.435.101		PARK UTILITES			365.51	Expense	

*** Check-Number= 31385 Vendor Name= DUKE ENERGY* Check Date= 06/23/2023 Check Amount= 3,745.34 ***

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mmyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number		Account-Description			Amount	Action

*** Run Totals ***

Paid	Pre-Paid	Total
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Check-Count	1.00	1.00
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Invoice Total	3,745.34	3,745.34
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Amount Paid	3,745.34	3,745.34
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Amount Liquidated

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mnyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date		Check-Number
Chk-Acct	Account-Number		Account-Description			Amount	Remit-Addr
							Action

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Regular	Pre-Paid	Total
GENERAL	01	1101.101.101.101	3,295.17		3,295.17
FOOD AND BEVERAGE FUND	01	4439.101.101.101	450.17		450.17
		*** Grand Totals ***	3,745.34		3,745.34

Funds Availability Report
Expenditure Accounts

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Account Vend-No	Vendor-Name	Account-Description Invoice-Description	Available-Balance Invoice-Number	Expense-Amount	Remaining-Balance	Enc	Over
1101.201.435.101		POLICE STATION UTILITIES	12,831.97				
144	DUKE ENERGY*	TOWN UTILITIES	JUNE23	955.45	11,876.52		
1101.301.435.101		UTILITY-ELECTRICITY	4,790.50				
144	DUKE ENERGY*	TOWN UTILITIES	6.23	746.58	4,043.92		
144	DUKE ENERGY*	TOWN UTILITIES	623	497.72	3,546.20		
144	DUKE ENERGY*	TOWN UTILITIES	JUNE2023	1,095.42	2,450.78		
4439.501.435.101		PARK UTILITES	24,841.47				
144	DUKE ENERGY*	TOWN UTILITIES	MAINT BLDG	365.51	24,475.96		
144	DUKE ENERGY*	TOWN UTILITIES	PARKS	84.66	24,391.30		

TOWN OF AVON
Funds Availability Report
Cash Accounts

Account	Account-Description	Beginning-Balance	Total-Disbursed	Ending-Balance	Over
1101.101.101.101	GENERAL CASH	7,107,437.27	3,295.17	7,104,142.10	
4439.101.101.101	FOOD BEV CASH	2,603,895.73	450.17	2,603,445.56	

Remaining Appropriation Test: Passed
Cash Availability Test: Passed
***** Tests: Passed

Check Register

Vendor Status	Vendor Name Transaction-Description Account-Number	Invoice-No	Trans-mnyy PO-Number	Due Date Liq PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr Action
2516 Released	SAMCRO ROOFING & ASPHALT* PAVING 3 AREAS IN THE PARKS	503	06/2023	06/28/2023	06/28/2023 06/28/2023	29,500.00	31391	1
01	4439.501.431.116		MISC CONTRACTUAL			29,500.00	Expense	

*** Check-Number= 31391 Vendor Name= SAMCRO ROOFING & ASPHALT* Check Date= 06/28/2023 Check Amount= 29,500.00 ***

Vendor	Vendor Name	Invoice-No	Trans-mmyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description		PO-Number	Liq PO-Date	Check-Date	Amount	Check-Number
Chk-Acct	Account-Number		Account-Description				Remit-Addr
							Action

*** Run Totals ***

Paid	Pre-Paid	Total
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Check-Count	1.00	1.00
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Invoice Total	29,500.00	29,500.00
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Amount Paid	29,500.00	29,500.00
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Amount Liquidated

Vendor	Vendor Name	Invoice-No	Trans-mnyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description	PO-Number	Liq	PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number	Account-Description				Amount	Action

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Regular	Pre-Paid	Total
FOOD AND BEVERAGE FUND	01	4439.101.101.101	29,500.00		29,500.00
		*** Grand Totals ***	29,500.00		29,500.00

Funds Availability Report
Expenditure Accounts

Account	Account-Description	Available-Balance				
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc Over
4439.501.431.116		MISC CONTRACTUAL	51,925.87			
2516	SAMCRO ROOFING & ASPHALT*	PAVING 3 AREAS IN THE PARKS	503	29,500.00	22,425.87	

Funds Availability Report
Cash Accounts

Account	Account-Description	Beginning-Balance	Total-Disbursed	Ending-Balance	Over
4439.101.101.101	FOOD BEV CASH	2,761,585.61	29,500.00	2,732,085.61	

Remaining Appropriation Test: Passed
Cash Availability Test: Passed
***** Tests: Passed

Check Register

Vendor Status	Vendor Name Transaction-Description Chk-Acct	Invoice-No Account-Number	Trans-mmy PO-Number	Due Date Liq PO-Date	Invoice-Date Check-Date	Invoice-Total Amount	Claim-Number Check-Number	Remit-Addr Action
2033 Released	TAYLOR*JOHN REIMBURSEMENT FOR TRAVEL	REIMBURSEMENT	07/2023	07/06/2023	07/06/2023 07/06/2023	2,325.22	31392	1
01	4436.301.439.110	OTHER SERVICES & CHARGES				2,325.22	Expense	

*** Check-Number= 31392 Vendor Name= TAYLOR*JOHN Check Date= 07/06/2023 Check Amount= 2,325.22 ***

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mnyy	Due Date	Invoice-Date	Invoice-Total	Claim-Number	
Status	Transaction-Description		PO-Number	Liq	PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number		Account-Description			Amount	Action	

*** Run Totals ***

Paid	Pre-Paid	Total
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Check-Count	1.00	1.00
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Invoice Total	2,325.22	2,325.22
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Amount Paid	2,325.22	2,325.22
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Amount Liquidated

Check Register

Vendor	Vendor Name	Invoice-No	Trans-mmy	Due Date	Invoice-Date	Invoice-Total	Claim-Number
Status	Transaction-Description	PO-Number	Liq	PO-Date	Check-Date	Check-Number	Remit-Addr
Chk-Acct	Account-Number	Account-Description				Amount	Action

*** Bank Account Activity By Fund ***

Fund Description	Check Account	Cash-Account-Number	Regular	Pre-Paid	Total
EDIT	01	4436.101.101.101	2,325.22		2,325.22
		*** Grand Totals ***	2,325.22		2,325.22

Funds Availability Report
Expenditure Accounts

Account	Account-Description	Available-Balance				
Vend-No	Vendor-Name	Invoice-Description	Invoice-Number	Expense-Amount	Remaining-Balance	Enc Over
4436.301.439.110		OTHER SERVICES & CHARGES	50,254.64			
2033	TAYLOR*JOHN	REIMBURSEMENT FOR TRAVEL	REIMBURSEMENT	2,325.22	47,929.42	

Funds Availability Report
Cash Accounts

Account	Account-Description	Beginning-Balance	Total-Disbursed	Ending-Balance	Over
4436.101.101.101	EDIT CASH	859,193.00	2,325.22	856,867.78	

Remaining Appropriation Test: Passed
Cash Availability Test: Passed
***** Tests: Passed

TOWN OF AVON
INTERFACE SUMMARY REPORT

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REFERENCE: ACCOUNT	INTERFACE DESCRIPTION: DESCRIPTION	PAYROLL-CHECK DATE DATE	AMOUNT	INTERFACE INITIALS: INTERFACE DATE:
1101.101.101.101	GENERAL CASH	06/30/2023	187,065.19 CR	KS 06/29/2023
1101.101.411.103	SALARY COUNCIL		5,490.85	
1101.101.413.101	FICA/MED EMPLOYER		420.05	
1101.102.411.101	SALARY CLERK TREASURER		2,167.87	
1101.102.411.102	DEPUTY CLERK TREASURER		2,327.20	
1101.102.413.101	FICA MED EMPLOYER SHARE		311.80	
1101.102.413.103	RETIREMENT EMPLOYER SHARE		494.46	
1101.103.411.101	SALARY TOWN MANAGER		4,575.59	
1101.103.411.105	EXECUTIVE ADMIN ASSISTANT		1,951.20	
1101.103.413.101	FICA MED EMPLOYER SHARE		446.59	
1101.103.413.103	RETIREMENT EMPLOYER SHARE		717.94	
1101.104.411.101	PLANNING/ BUILDING DIRECTOR		3,663.15	
1101.104.411.102	ASST. BUILDING COMMISSIONER		2,496.00	
1101.104.411.103	PLANNING DIRECTOR		3,254.42	
1101.104.411.104	PLANNING ADMIN ASST		1,450.08	
1101.104.411.105	BZA MEMBERS		200.00	
1101.104.411.107	BUILDING CODE ENFORCEMENT		1,327.36	
1101.104.411.108	PLANNING/ BUILDING TECH		2,042.40	
1101.104.411.111	SENIOR PLANNER		1,986.40	
1101.104.413.101	FICA MED EMPLOYER SHARE		1,153.03	
1101.104.413.103	RETIREMENT EMPLOYER SHARE		1,820.67	
1101.105.411.101	TOWN JUDGE		963.00	
1101.105.411.102	COURT ADMINISTRATOR		1,931.30	
1101.105.413.101	FICA MED EMPLOYER SHARE		201.35	
1101.105.413.103	TJ RETIREMENT		242.79	
1101.201.411.101	POLICE OFFICERS		106,711.65	
1101.201.411.102	ADMINISTRATIVE ASST/ DET AIDE		4,454.45	
1101.201.411.104	OVERTIME		11,946.96	
1101.201.413.101	FICA MED EMPLOYER SHARE		2,481.79	
1101.201.413.103	RETIREMENT EMPLOYER SHARE		19,834.84	
2201.101.101.101	MVH CASH		7,932.07 CR	
2201.301.411.101	PUBLIC WORKS DIRECTOR		3,999.61	
2201.301.411.105	ADMIN ASSISTANT		1,928.80	
2201.301.413.101	FICA MED EMPLOYER SHARE		854.36	
2201.301.413.103	RETIREMENT EMPLOYER SHARE		1,149.30	
4436.101.101.101	EDIT CASH		9,889.07 CR	
4436.101.411.109	ECON DIRECTOR / COMMUN.COORD.		8,378.34	
4436.301.413.101	FICA		589.11	
4436.301.413.103	RETIREMENT		921.62	
4439.101.101.101	FOOD BEV CASH		17,324.39 CR	
4439.501.411.102	PART TIME PARKS EMPLOYEES		761.30	
4439.501.411.103	MAINT/ OPERATIONS MANGER		2,423.20	
4439.501.411.105	PROGRAMMER/EVENT COORDINATOR		2,804.90	
4439.501.411.106	PARK DIRECTOR		3,028.84	
4439.501.411.107	GROUNDSKEEPERS		5,771.60	
4439.501.413.101	FICA MED EMPLOYER SHARE		1,090.35	
4439.501.413.103	PARK RETIREMENT		1,444.20	
6501.101.101.101	STORM WATER CASH		7,004.25 CR	
6501.301.411.101	CLERK TREASURER		929.09	
6501.301.411.102	INFRASTRUCTURE INSPECTOR		2,426.45	
6501.301.411.104	MS4 COORDINATOR		1,164.96	
6501.301.411.105	STREET SUPERINTENDENT		2,320.30	
6501.301.413.101	FICA		61.25	
6501.301.413.103	RETIREMENT		102.20	
8901.000.201.000	FEDERAL TAX		16,014.28 CR	
8901.000.202.000	SSTA EMPLOYER		7,680.39 CR	
8901.000.203.000	SSTA EMPLOYEE		7,538.97 CR	
8901.000.209.000	STATE TAX		5,811.05 CR	
8901.000.213.000	COUNTY TAX		3,175.81 CR	
8901.000.300.000	AFLAC INSURANCE		269.03 CR	
8901.000.301.000	MEDICAL INSURANCE		9,055.99 CR	

TOWN OF AVON
INTERFACE SUMMARY REPORT

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REFERENCE:
ACCOUNT

INTERFACE DESCRIPTION: PAYROLL-CHECK DATE 06/30/2023
DESCRIPTION AMOUNT

INTERFACE INITIALS: KS
INTERFACE DATE: 06/29/2023

8901.000.302.000	VISION INSURANCE	396.76 CR
8901.000.305.000	DEPENDENT LIFE	106.64 CR
8901.000.400.000	INSCCU - CHILD SUPPORT	519.00 CR
8901.000.402.000	VOLUTARY LIFE/AD&D INS.	265.56 CR
8901.000.501.000	HSA - EMPLOYEE	2,855.76 CR
8901.000.502.000	PERF TOWN CONTRIBUTION	19,348.29 CR
8901.000.503.000	PERF EMPLOYEE CONTRIBUTION	6,449.43 CR
8901.000.504.000	457 TOWN MATCH	12,241.73 CR
8901.101.101.101	CHECKING - PAYROLL FUND	91,728.69

TOTAL CREDITS: 320,943.66
TOTAL DEBITS: 320,943.66

GRAND TOTAL: .00 *** IN BALANCE ***

Avon Town Council

Ordinance 2023- 11

Adopting Internal Control Policy Regarding Federal Grants and Cost Principles

Whereas, the Town of Avon is periodically the recipient of federal awards, such as federal grants, to complete projects or provide services; and

Whereas, when the Town is a recipient of federal award, the Town is responsible for administering the federal funds according to federal, state, and local laws, as well as according to the federal award itself; and

Whereas, when administering certain federal awards, federal law requires the Town to adhere to certain accounting principles to ensure that that the federal government pays for costs associated with the administration of the awards; and

Whereas, the accounting principles that the Town is required to adhere to are contained in the Code of Federal Regulations, 2 C.F.R Part 200, Subpart E “Cost Principles”; and

Whereas, the Town of Avon maintains a local Internal Controls Policy and ensures that personnel receive training on Internal Controls; and

Whereas, the Town Council finds that it is in the best interest of the Town to adopt an internal control policy addressing Cost Principles that incorporates 2 C.F.R. Part 200, Subpart E by reference in order to ensure adequate controls over and accounting for federal awards.

Therefore, it is ordained that the Town Internal Controls Policy be amended to include a Cost Principles policy, attached as Exhibit A.

It is further ordained that all other provisions of the Avon Town Code not specifically amended by this ordinance shall remain in full force and effect.

It is further ordained that this ordinance shall become effective upon adoption.

Ordained this _ day of _____, 2023

Avon Town Council:

Robert Pope, President

Tim Roberts, Vice President

Steve Eisenbarth, Member

Dawn Lowden, Member

Greg Zusan, Member

Attest:

Julie Loker, Clerk-Treasurer

Exhibit A

Policy 5: Allowable Costs / Cost Principles

5.01 Application : The Office of Management and Budget (the “OMB”) prescribes the cost accounting requirements associated with local governments’ administration of federal awards (the “Cost Principles”). The requirements are contained in 2 CFR Part 200, Subpart E. The Cost

Principles applicable to the Town of Avon apply to all federal awards received by the Town of Avon, unless the Town is not required to account to the federal awarding agency or pass-through entity for actual costs incurred.

5.02 Purpose: It is the Town of Avon's intent to comply with 2 CFR 200, Subpart E, and adopts the regulation as an Internal Control policy by reference. It is the intention of the Town of Avon to aid the Town and its employees in administering federal awards. The guidelines contained in this policy are non-exclusive and not intended to list all the requirements of the Cost Principles that the Town shall follow when administering federal awards.

5.03 Cost Principle Guidelines

- (1) **Basic Guidelines** . Except where otherwise authorized by statute, cost must meet the following general criteria in order to be allowable under federal awards. Unallowable costs are either expenses that are unallowable by nature or unallowable activities.
- (2) **General Cost Allowability Criteria** . All costs expended under an applicable federal award must meeting the follow general criteria:
 - a. **Be necessary and reasonable for the proper and efficient performance and administration of the federal program.**
 - i. When determining whether a cost is necessary, consideration shall be given to:
 1. Whether the cost is needed for the proper and efficient performance of the federal award;
 2. Whether the cost is identified in the approved project budget or application;
 3. Whether the cost aligns with identified needs based on results and findings from a needs assessment; and
 4. Whether the cost addresses project goals and objectives
 - ii. When determining reasonableness of cost, consideration shall be given to:
 1. Whether the cost is the type generally recognized as ordinary and necessary for the proper and efficient performance of the federal award;
 2. The restraints or requirements imposed by federal, state, and other laws and regulations and terms and conditions of the award;
 3. Market prices for comparable goods or services for the geographic area;
 4. Whether relevant individuals involved in the administration of the award acted with prudence under the circumstances; and
 5. Whether the Town significantly deviates from its established practices and policies when incurring costs in ways that unjustifiably increase the award's cost.
 - b. **Be allocable to the award.** A cost is allocable to the federal award if the goods and services involved are chargeable or assignable to the federal award relative to the benefit derived by the federal grant.
 - c. **Consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the Town.**

- d. **Consistent treatment.** A cost cannot be assigned to a federal award as a direct cost if any other cost for the same purpose in like circumstances has been assigned as an indirect cost under another award.
 - e. **Adequately documented.**
 - f. **Be determined in accordance with generally accepted accounting principles, unless provided otherwise by 2 CFR 200, Subpart E.**
- (3) **Allowable Costs - Local Government-Wide Central Service Costs :** If the Town provides certain services to operating agencies on a centralized basis, a process is required whereby cost associated with the central service can be identified and assigned to the benefitted activities on a reasonable and consistent basis. The Town must submit these costs to be allocated under the federal award, and such submissions shall meet the requirements of 2 CFR 200, Appendix V, paragraph D.
- (4) **Selected Items of Cost .** In addition to the basic guidelines, the following selected items of cost are generally allowable or unallowable as follows:

Select Cost Item	2 CFR Part 200 Reference	Allowability	Items of Cost Requiring Prior Approval
Advertising and public relations costs	§200.421	Allowable with restrictions	
Advisory councils	§200.422	Allowable with restrictions	
Alcoholic beverages	§200.423	Unallowable	
Audit services	§200.425	Allowable with restrictions	
Bad debts	§200.426		
Bonding costs	§200.427	Allowable with restrictions	
Collection of improper payments	§200.428	Allowable	
Compensation for personal services	§200.430	Allowable with restrictions; special conditions apply	X (related to the salaries of administrative and clerical staff)
Compensation - fringe benefits	§200.431	Allowable with restrictions	X (related to costs for IHEs)
Conferences	§200.432	Allowable with restrictions	
Contingency provisions	§200.433	Unallowable with exceptions	
Contributions and donations	§200.434	Unallowable if made by local government; not reimbursable but value may be used as cost sharing or matching if made to local government	

Defense and prosecution of criminal and civil proceedings, claims, appeals, and patent infringements	§200.435	Allowable with restrictions	
Depreciation	§200.436	Allowable with qualifications	
Employee health and welfare costs	§200.437	Allowable with restrictions	
Entertainment costs	§200.438	Unallowable with exceptions	X
Equipment and other capital expenditures	§200.439	Allowability based on specific requirements	X
Exchange rates	§200.440	Allowable with restrictions	X
Fines, penalties, damages, and other settlements	§200.441	Unallowable with exceptions	X
Fundraising and investment management costs	§200.442	Unallowable with exceptions	X
Gains and losses on disposition of depreciable assets	§200.443	Allowable with restrictions	
General costs of government	§200.444	Unallowable with exceptions	
Goods or services for personal use	§200.445	Unallowable if goods or services; allowable if housing but with restrictions	X
Idle facilities and idle capacity	§200.446	Idle facilities - unallowable with exceptions; idle capacity - allowable with restrictions	
Insurance and indemnification	§200.447	Allowable with restrictions	X
Intellectual property	§200.448	Allowable with restrictions	
Interest	§200.449	Allowable with restrictions	
Lobbying	§200.450	Unallowable	
Losses on other awards and contracts	§200.451	Unallowable (but should be included in the indirect cost rate base for allocation of indirect costs)	

Maintenance and repair costs	§200.452	Allowable with restrictions	
Materials and supplies costs, including computing devices	§200.453	Allowable with restrictions	
Memberships, subscriptions, and professional activity costs	§200.454	Allowable with restrictions	X
Organization costs	§200.455	Unallowable except federal prior approval	X
Participant support costs	§200.456	Allowable with prior approval of the federal awarding agency	X
Plant and security costs	§200.457	Allowable; capital expenditures subject to §200.439	
Professional service costs	§200.459	Allowable with restrictions	
Proposal costs	§200.460	Allowable with restrictions	
Publication and printing costs	§200.461	Allowable with restrictions	
Rearrangement and reconversion costs	§200.462	Allowable (ordinary and normal)	X
Recruiting costs	§200.463	Allowable with restrictions	
Relocation costs of employees	§200.464	Allowable with restrictions	
Rental costs of real property and equipment	§200.465	Allowable with restrictions	
Selling and marketing costs	§200.467	Unallowable with exceptions	X
Specialized services facilities	§200.468	Allowable with restrictions	
Student activity costs	§200.469	Unallowable unless specifically provided for in the federal award	
Taxes (including Value Added Tax)	§200.470	Allowable with restrictions	
Telecommunication costs and video surveillance costs	§200.471	Unallowable	
Termination costs	§200.472	Allowable with restrictions	

Training and education costs	§200.473	Allowable for employee development	
Transportation costs	§200.474	Allowable with restrictions	
Travel costs	§200.475	Allowable with restrictions	X

Avon Town Council

Ordinance 2023 - 12

Amending Internal Controls to Adopt Suspension and Debarment Policy

Whereas, the Town of Avon maintains a local Internal Controls Policy and ensures that personnel receive training on Internal Controls; and

Whereas, in 2016, the Town of Avon established an Internal Controls Oversight Committee to recommend and implement internal controls standards; and

Whereas, the Internal Controls Oversight Committee met on November 21, 2022 and submitted an Internal Controls Annual Report; and

Whereas, the Committee's annual report recommended amending the Internal Controls Policy regarding public works contracts and other contracts supported by federal or state funding; and

Whereas, the Committee specifically recommended implementing a policy to ensure that all contracts supported by federal or state funding include a Suspension and Debarment clause in order to ensure efficient and effective administration of the funding; and

Whereas, a Suspension and Debarment policy will ensure that the Town only contracts with contractors and consultants that are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into a contract with the Town by any federal or state agency; and

Whereas, upon the Committee's recommendation, the Town Council now finds it is in the best interest of the Town, and its citizens, to amend the Town Internal Controls Policy to adopt and implement a Suspension and Debarment policy, attached to this ordinance as Exhibit A.

Therefore, it is ordained, that the Town Internal Controls Policy be amended to include a Suspension and Debarment policy.

It is further ordained that this Ordinance shall become effective upon adoption.

It is further ordained that all other provisions of the Internal Controls Policy that are not specifically amended by this Ordinance shall remain in full force and effect.

Ordained this _ day of _____, 2023.

Avon Town Council:

Robert Pope, President

Tim Roberts, Vice President

Steve Eisenbarth, Member

Dawn Lowden, Member

Greg Zusan, Member

Attest:

Julie Loker, Clerk-Treasurer

Exhibit A

Policy 5: Contracts Policy

5.01 Contracts Supported by Federal Funds : Under Federal law and regulations, a Department Head who administers a contract or agreement which is supported by federal funds is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and specific terms and conditions of the grant award. In addition, (1) all public works agreements and (2) any other agreement entered into by the Town of Avon or one of its agencies, offices, boards or commissions that is supported by federal funds or may be supported by federal funds in the future must include the following paragraph:

Neither the contractor/consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this contract by any federal agency or by any department, agency or political subdivision of the State. The contractor/consultant agrees that if after the execution of this agreement, either it or any of its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into contracts similar to this one that it will immediately notify the Town Manager. For purposes of this agreement, the term "principal" means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control of the operations of the contractor/consultant or who has managerial or supervisory responsibilities for the services to be delivered under this agreement. In addition, the contractor/consultant represents that none of its subcontractors or subconsultants are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this contract by any federal agency or by any department, agency or political subdivision of the State. The contractor/consultant is solely responsible for any recoupment, penalties or costs that arise from the use of a suspended or debarred subconsultant. If any subconsultant becomes debarred or suspended, the contractor/consultant will immediately notify the Town Manager and at the request of the Town of Avon take all steps required by the Town of Avon to terminate the contractor/consultant's contractual relationship with said subconsultant for work to be performed under this contract. If the contractor/consultant breaches its obligations under this paragraph, including but not limited to, not being debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this contract, the Town of Avon shall have the right to terminate this contract and to delay, withhold or deny work under any supplement or amendment, change order or other contractual device issued pursuant to this contract.

Avon Town Council
Ordinance 2023 -13
Adopting a Purchasing Policy

Whereas , the Town of Avon from time to time accepts funding from the Federal Government; and

Whereas , in order to accept funding from the Federal Government, the Town must adopt a purchasing policy regarding the procurement of goods, materials and services in accordance with Title 2, Part 200 of the Code of Federal Regulations; and

Whereas , the Town Council desires to adopt a purchasing and procurement policy in accordance with the Code of Federal Regulations to govern the Town's procurement of goods, materials and services; and

Whereas , the Town Council finds that is in the best interest of the Town to add a new section to the Town Code to establish a purchasing policy to comply with Federal regulations and to promote economic efficiency and continuity in purchasing; and

It is further ordained that a new section of the Town of Avon Code, Section 2-253, is hereby added and this new section shall read as follows:

“§2-253 Federal Fund Purchasing Policy

For purchasing involving Federal funds or Federal oversight, the following procedure shall be followed:

(A) **Records.** The Town shall maintain records sufficient to detail the history of procurement.

These records shall include, but are not limited to, the following:

- a. Rationale for method of procurement;
- b. Selection of contract type;
- c. Contractor selection or rejection; and
- d. The basis for the contract price.

(B) **Informal procurement methods.** When the value of the procurement for property or services under a federal award does not exceed the simplified acquisition threshold (SAT), as defined by 2 CFR 200.1, formal procurement methods are not required. The Town may use informal procurement methods to expediate the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

a. **Micro-purchases**

- i. **Distribution.** When acquiring supplies or services for an aggregate dollar amount of which does not exceed the micro-purchase threshold established by Federal law, if practicable, the Town should distribute micro-purchases equitably among qualified suppliers.

- ii. **Micro-purchase awards** . Micro-purchases may be awarded without soliciting competitive prices or rate quotations if the Town considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly.
 - iii. **Mirco-purchase thresholds.** The Town adopts the Federally-determined threshold for micro purchases, reserving the right to increase the threshold based on an evaluation of risk.
 - iv. If the Town decides on a threshold above the Federal standard, the Town must include any of the following:
 - 1. A qualification as a low-risk auditee, in accordance with the Federally-set criteria for the most recent audit;
 - 2. An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,
 - 3. For public institutions, a higher threshold consistent with state law.
 - v. If the Town increases the micro-purchase threshold over \$50,000, it must be approved by the cognizant agency for indirect costs. The Town must submit a request as required by 2 CFR 200.320(a)(1)(iv). The increased threshold is valid until there is a change in status in which the justification was approved.
- b. **Small purchases**
- i. **Small purchase procedures.** Small purchase procedures are to be used when the aggregate dollar of acquiring property or services is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. Price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the Town Council.
 - ii. **Simplified acquisition thresholds.** The Town adopts the Federal simplified acquisition threshold.
- c. **Formal procurement methods.** When the value of the procurement for property or services under a federal financial assistance award exceeds the simplified acquisition threshold, formal procurement methods are required. Formal procurement methods require public advertising unless a non-competitive procurement can be used in accordance with Federal law. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold:
- i. **Sealed bids.** Bids shall be publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.
 - ii. **Sealed bids applicability.** In order for sealed bidding to be feasible, the following conditions should be present:
 - 1. A complete, adequate, and realistic specification or purchase description;

2. Two or more responsible bidders are willing and able to compete effectively for the business; and
 3. A firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
- iii. If sealed bids are used, the following requirements apply:
1. Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;
 2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 3. All bids will be opened at the time and place prescribed in the invitation for bids, and the bids must be opened publicly;
 4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in the bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 5. Any and all bids may be rejected if there is a sound documented reason.
- iv. **Proposals:** Proposals are a procurement method in which either a fixed price or cost-reimbursement type is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:
1. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 2. The Town will have a written method for conducting technical evaluations of the proposals received and making selections;
 3. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the Town, with price and other factors considered; and
 4. The Town may use competitive proposal procedures for qualifications-based procurement of architectural/engineering professional services to evaluate offeror's qualifications and select the most qualified offeror, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of architectural/engineering professional services. It cannot be used to purchase other types of services through

architectural/engineering firms that are a potential source to perform the proposed effort.

- v. **Noncompetitive procurement.** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:
 - 1. The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold;
 - 2. The item is available only from a single source;
 - 3. The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
 - 4. The federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the Town; or
 - 5. After solicitation of a number of sources, competition is determined inadequate.
- d. The Town shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference.
- e. When contracting for architectural and engineering services, geographic location may be a selection criterion provide its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the project.

It is further ordained that this ordinance shall become effective upon adoption.

It is further ordained that all other provisions of the Code of Ordinances which are not specifically amended by this ordinance shall remain in full force and effect.

Ordained this _____ day of _____, 2023.

Avon Town Council:

Robert Pope, President

Tim Roberts, Vice President

Steve Eisenbarth, Member

Dawn Lowden, Member

Greg Zusan, Member

Attest:

Julie Loker, Clerk-Treasurer